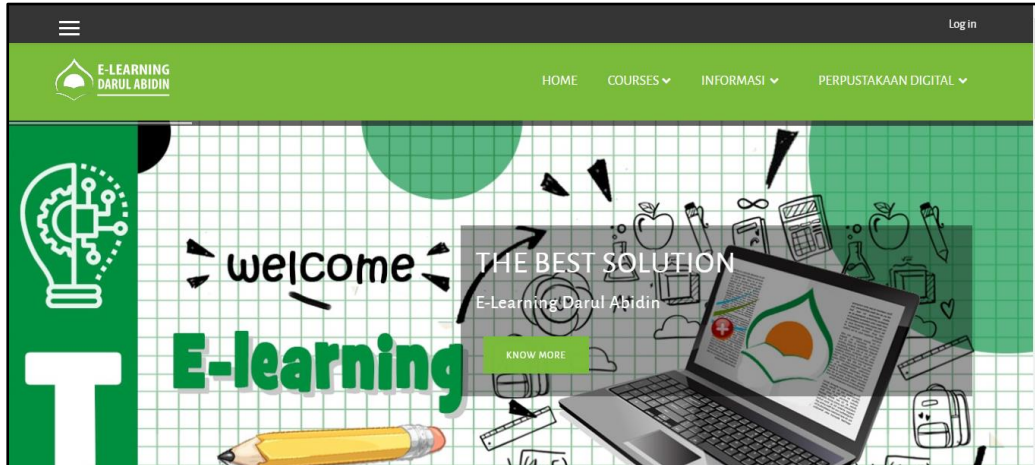
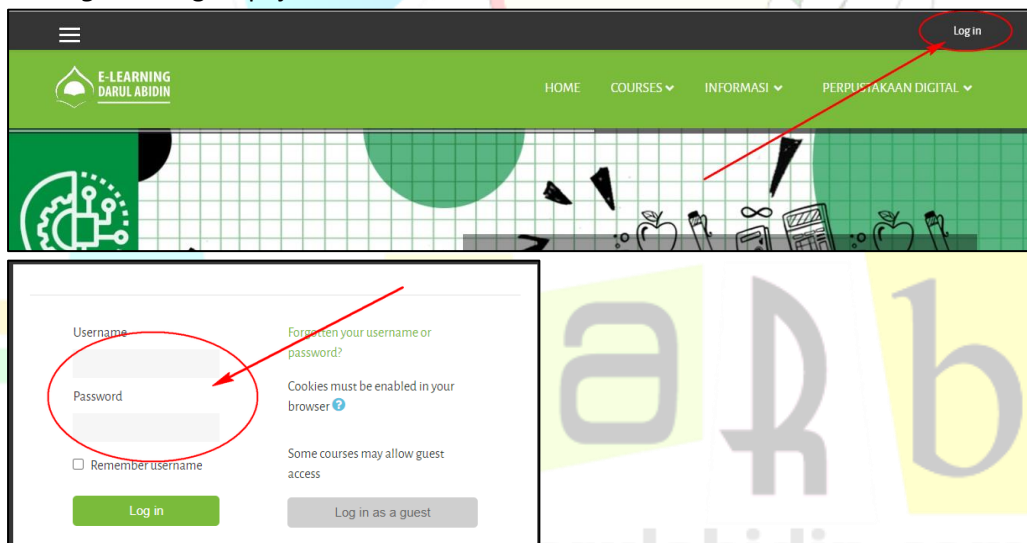


TUTORIAL PENGGUNAAN E-LEARNING DARULABIDIN (untuk course creator)

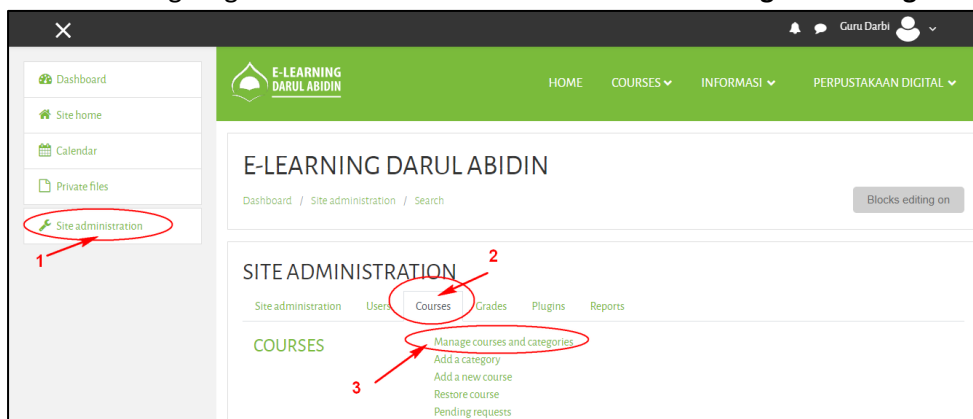
6. Silakan akses url: <https://elearning.darulabidin.com/>



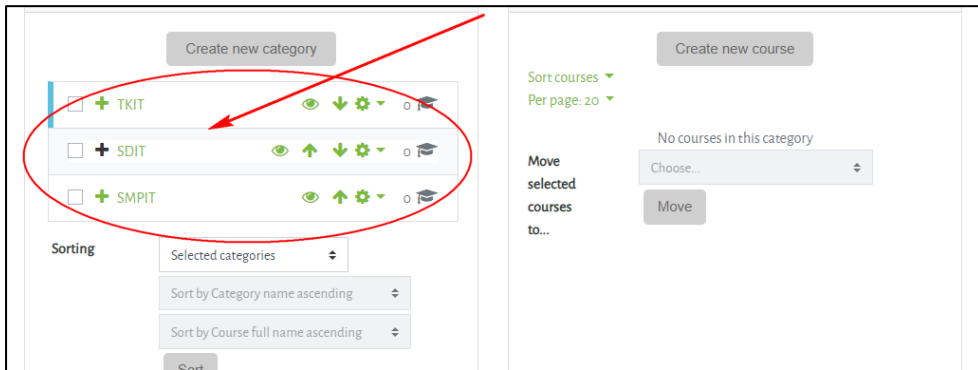
7. Klik **Log in** di bagian pojok kanan atas web.



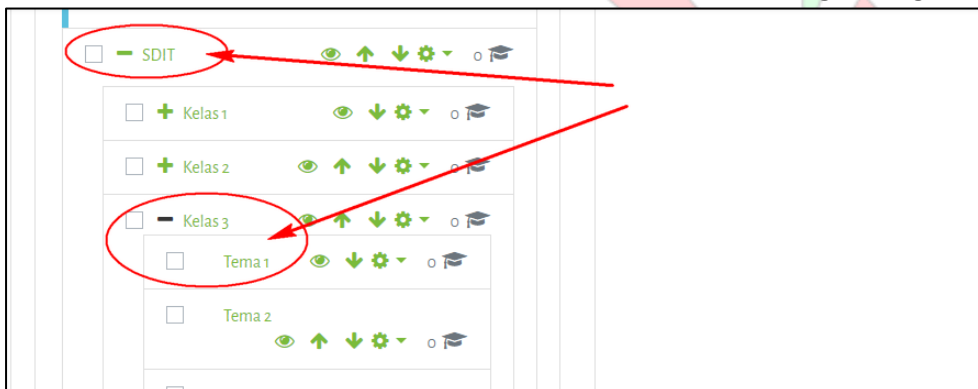
8. Kemudian langsung klik : **Site administration > Courses > Manage and Categories**



9. Akan muncul kategori untuk tiap levelnya.

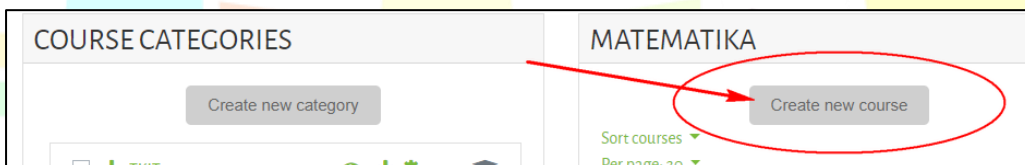


10. Kemudian klik icon  untuk **Unit > Kelas > Tematik/MatPel** masing-masing.



11. Setelah memastikan Tematik/Matpel di unitnya terpilih

12. Kemudian klik menu **Create new course**



13. Akan tampil Menu seperti ini.

ADD A NEW COURSE

General

- 1 Course full name
- 2 Course short name
- 3 Course category
- 4 Course visibility
- 5 Course start date

Course end date

Enable

Keterangan :

1. Untuk Judul LM/WS (lengkap)
2. Nama Singkat Tema: Nama yang akan muncul di menu "My Course Siswa" (boleh sama dengan no.1)
3. Pastikan Unit dan Matpel sudah sesuai
4. Pilihan untuk Tampilkan Tema/Tidak
5. Waktu berlaku Tema (*end date*-nya di disable)

Description

- 6 Course summary
- 7 Course image

Maximum file size: 32MB, maximum number of files: 1

Keterangan :

6. Deskripsi dari Tema
7. Image tambahan utk tema

14. Kemudian Klik **Save and display** seperti gambar di bawah ini.

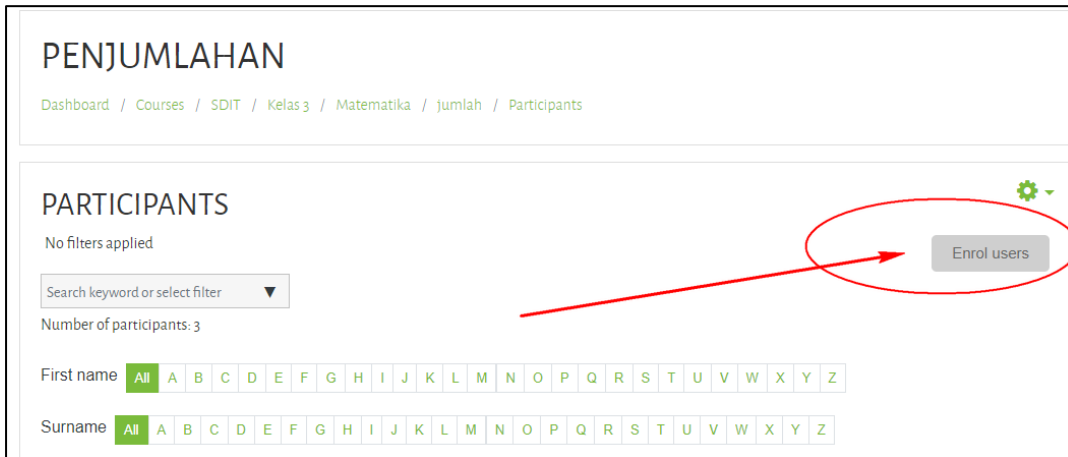
- ▶ Appearance
- ▶ Files and uploads
- ▶ Completion tracking
- ▶ Groups
- ▶ Role renaming
- ▶ Tags

tidak usah diubah

Save and display Cancel

There are required fields in this form marked

15. Selanjutnya klik tombol **Enrol Users**



PENJUMLAHAN
Dashboard / Courses / SDIT / Kelas 3 / Matematika / jumlah / Participants

PARTICIPANTS
No filters applied

Search keyword or select filter

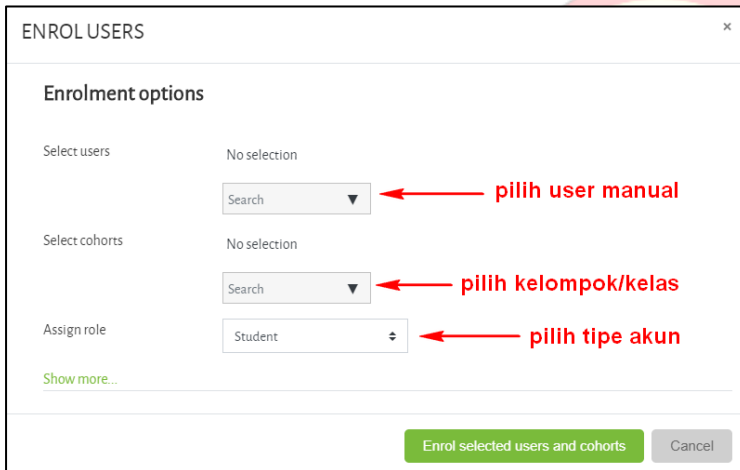
Number of participants: 3

First name: All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Surname: All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Enrol users

16. Akan muncul tampilan seperti di bawah ini. (Pilih yang **SELECT COHORT** -> **UTK KELOMPOK KELAS**)



ENROL USERS

Enrolment options

Select users: No selection
Search

Select cohorts: No selection
Search

Assign role: Student

Show more...

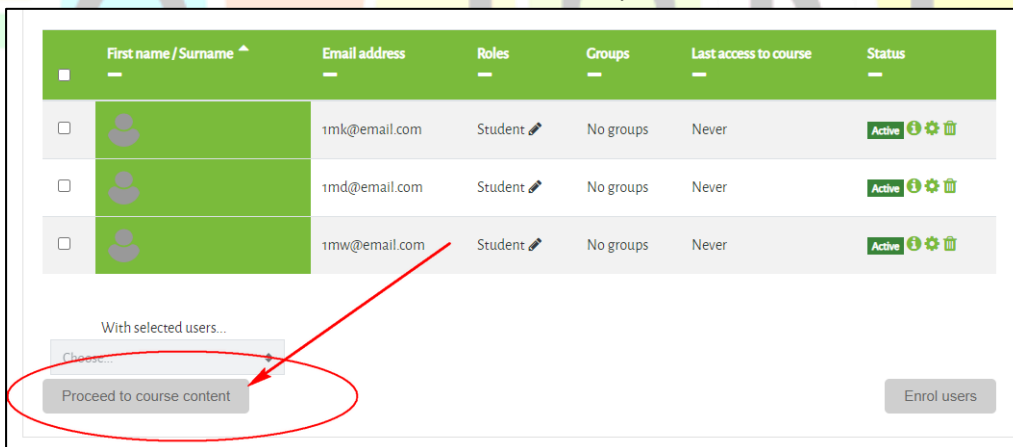
Enrol selected users and cohorts Cancel

pilih user manual

pilih kelompok/kelas

pilih tipe akun

17. Kemudian klik tombol **Proceed to course content** seperti di bawah ini

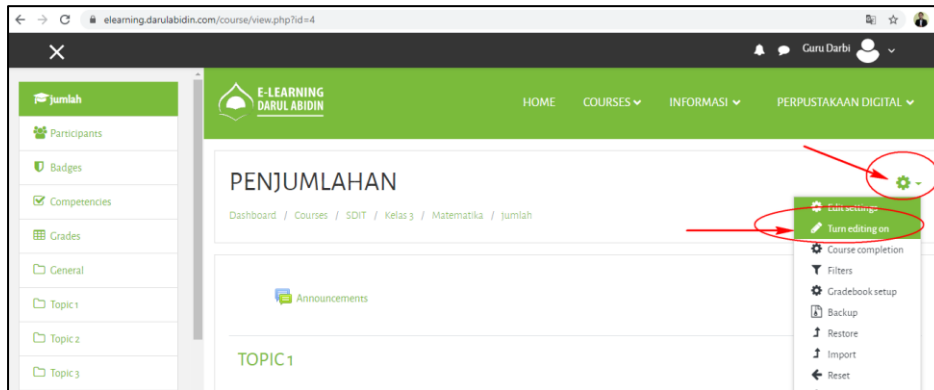


	First name / Surname	Email address	Roles	Groups	Last access to course	Status
<input type="checkbox"/>		1mk@email.com	Student	No groups	Never	Active
<input type="checkbox"/>		1md@email.com	Student	No groups	Never	Active
<input type="checkbox"/>		1mw@email.com	Student	No groups	Never	Active

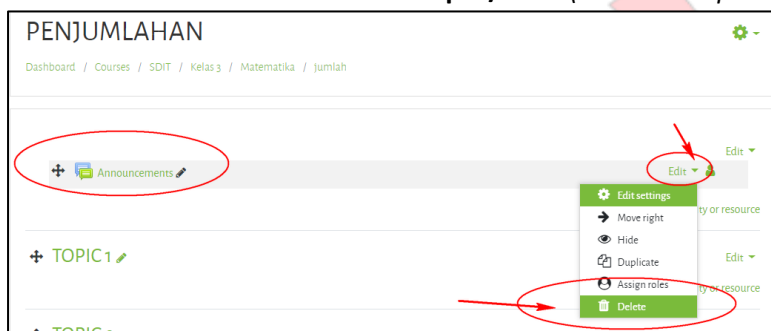
With selected users...
Close

Proceed to course content Enrol users

18. Selanjutnya klik icon **setting** > **Turn editing on** seperti gambar di bawah ini.



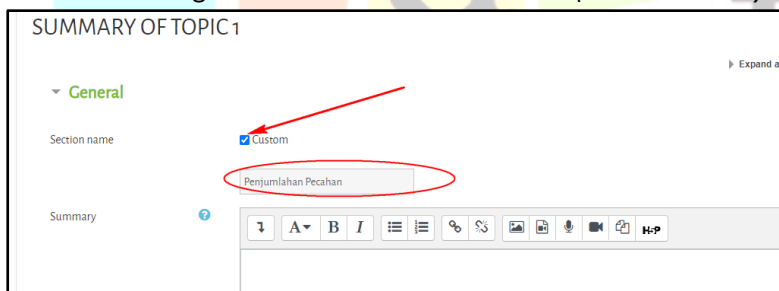
19. Menu **Announcements** – boleh dihapus/tidak (*untuk diskripsi diatas Materi/soalTema*)



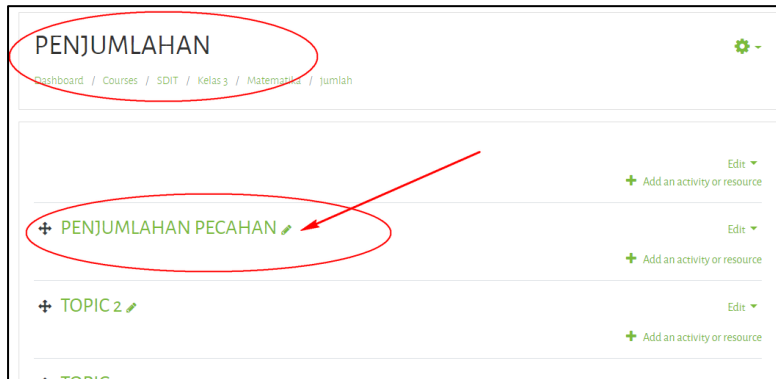
20. Kemudian ubah tulisan **Topic 1** menjadi **JUDUL Materi/Latihan soal**.



21. Aktifkan centang kemudian ubah **Section name** (*nama materinya*)

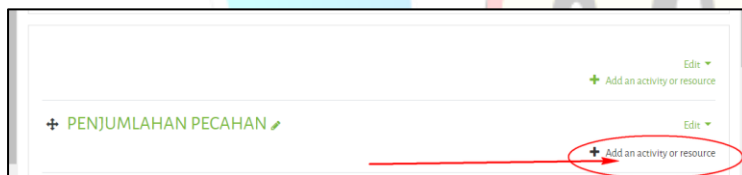


22. Maka akan jadi seperti gambar di bawah ini.

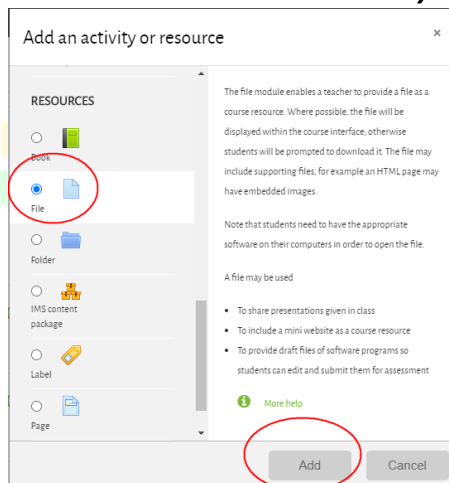


MEMBUAT MATERI DAN SOAL LATIHAN DI E-LEARNING -> CONTOH MATERI PPT (FORMAT HTML5)

23. Kemudian untuk menambahkan materi klik menu **Add an Activity or Resource**

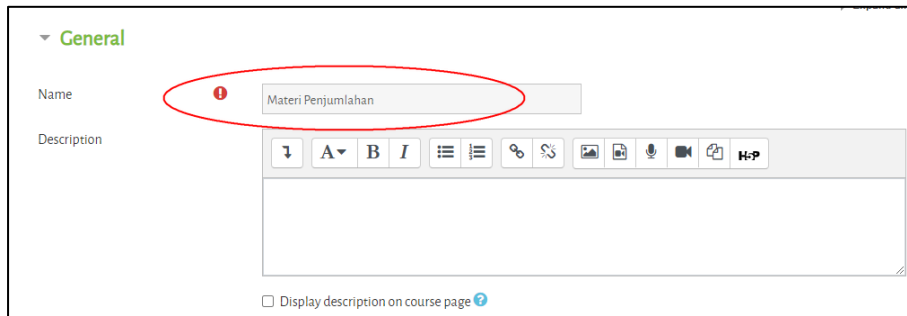


24. Akan muncul menu **Add an Activity or Resource** seperti gambar di bawah ini.

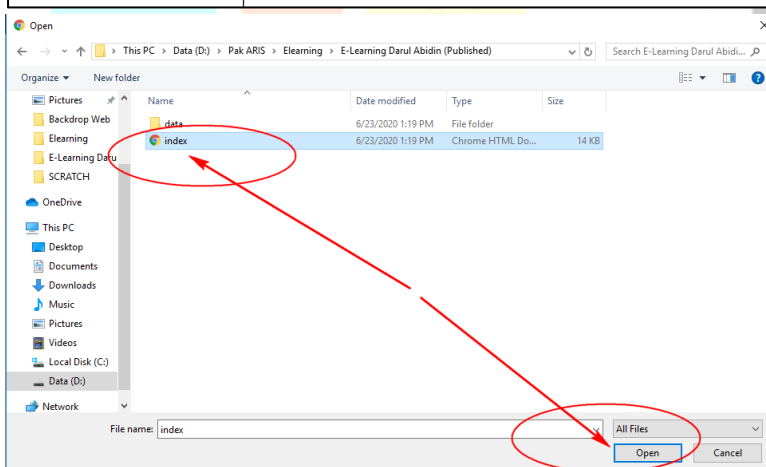
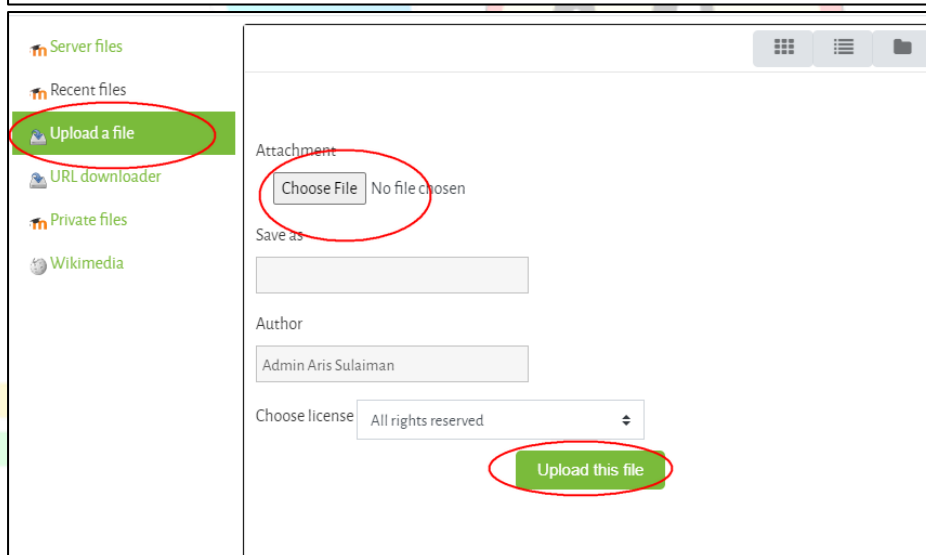
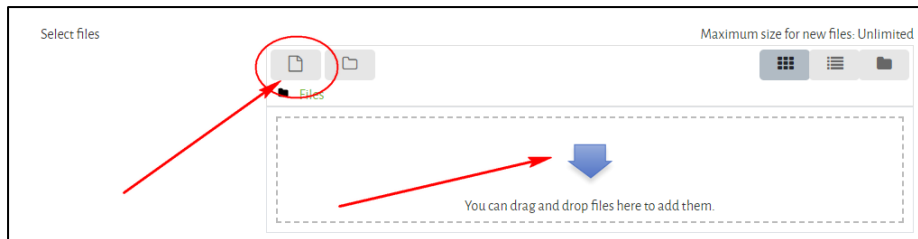


25. Silakan pilih sesuai dengan kebutuhan. (untuk membuat materi PDF, PPT, dll -> pilih File)

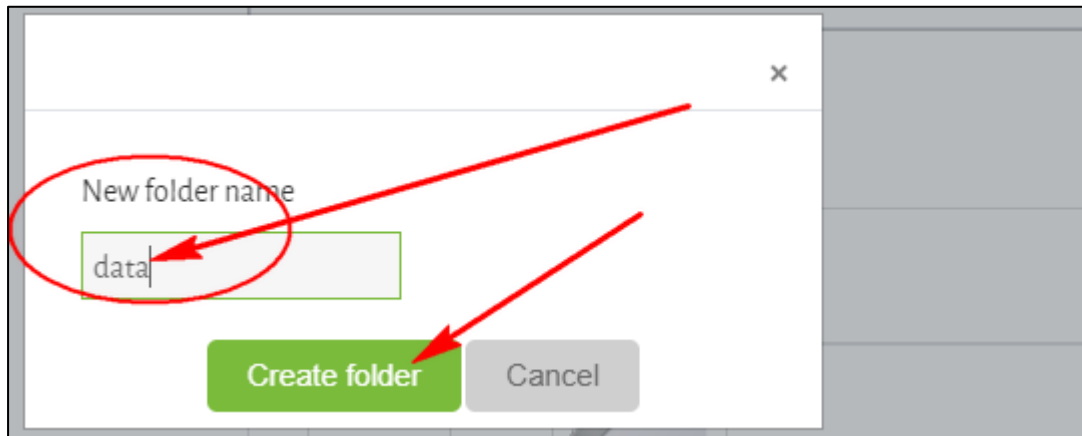
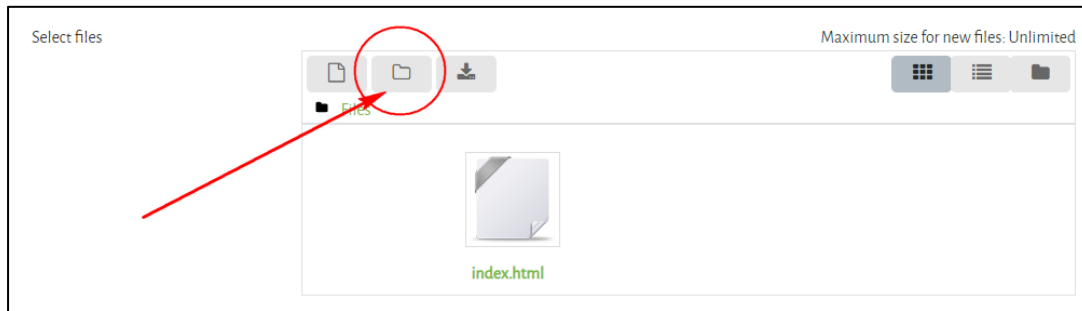
26. Sebagai contoh kita akan membuat Materi (**Upload power point yang *diconvert* menjadi format html5**) maka pilih **File > Add.** (ubah nama materinya)



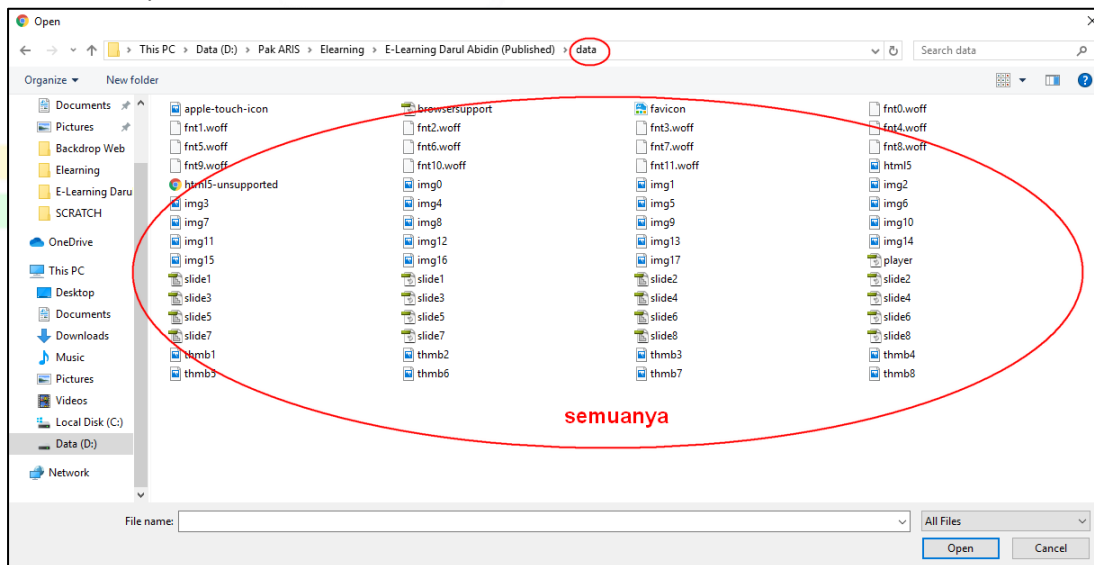
27. Kemudian pilih **Upload File** seperti gambar di bawah ini (*cari file **index.html** terlebih dahulu*)



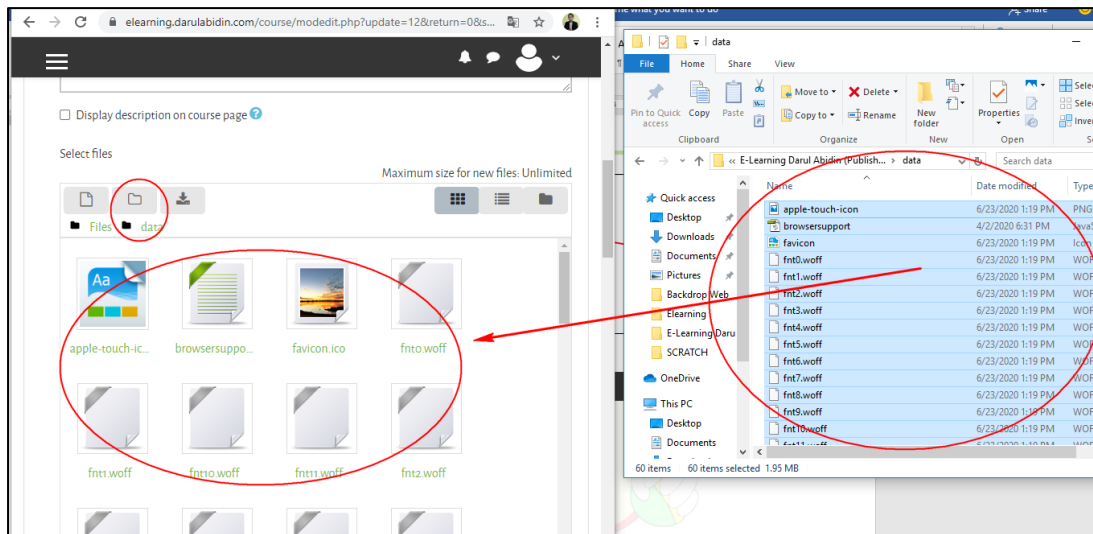
28. Selanjutnya buatlah Folder untuk data **HTML5** dari presentasi kita.
(buat nama foldernya sesuai folder **data** presentasi kita)



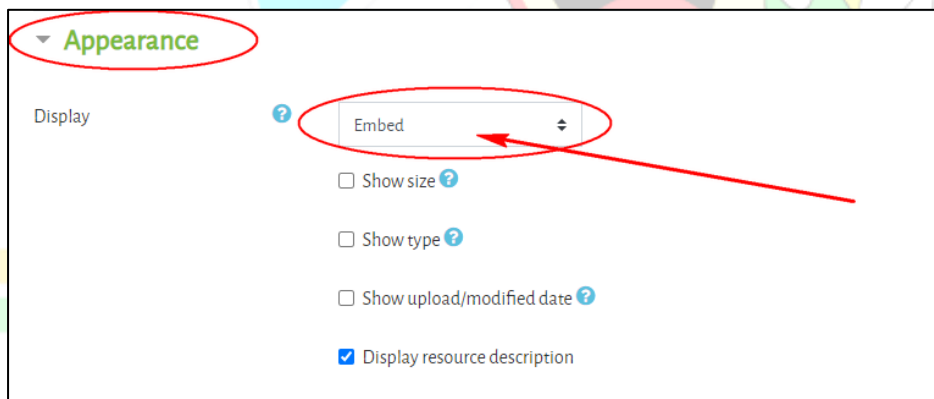
29. Kemudian klik 2 kali folder yang tadi kita buat. Dan **Upload** seluruh **data** yang terdapat di dalam folder **data** presentasi kita.



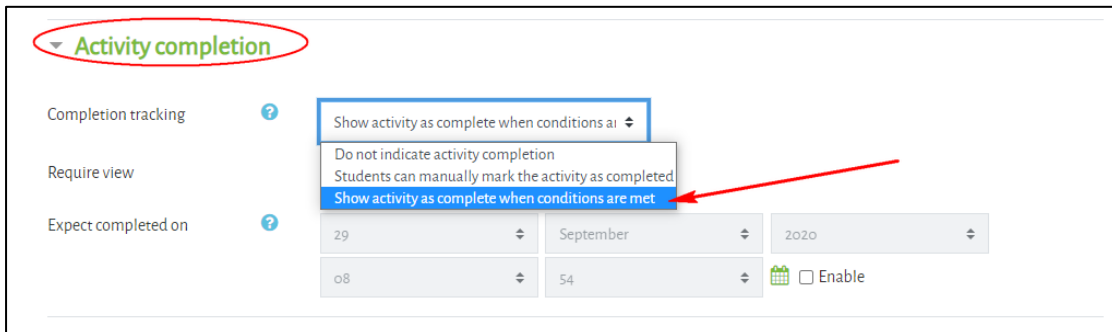
30. Untuk cara cepat **upload** file datanya kita **select All data** yang ada di **Komputer** kita kemudian Tarik dan lepas ke **folder** yang ada di elearning kita (**menu upload**)



31. Selanjutnya di bagian menu **Appearance** pilih **Embed**

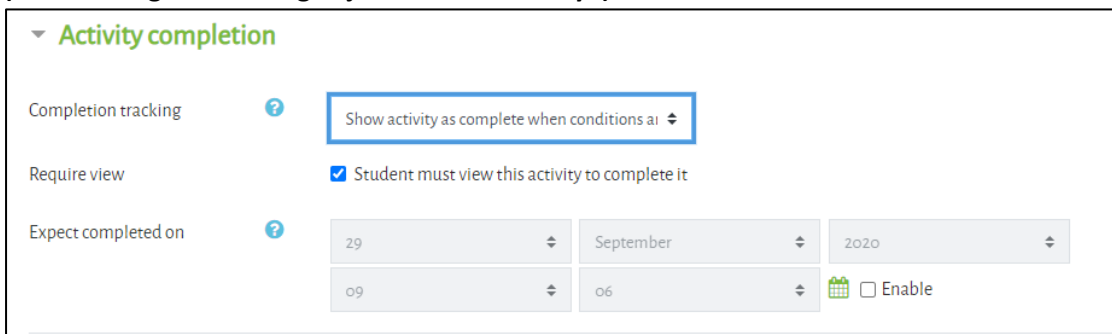


32. Kemudian pada bagian **Activity completion** atur menjadi **pilih yang ke 3, Show activity as complete when...)**

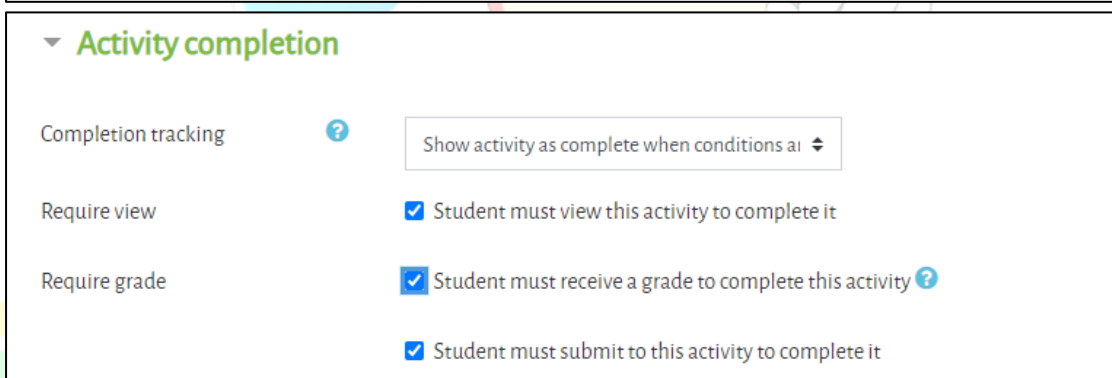


The screenshot shows the 'Activity completion' settings. The 'Completion tracking' dropdown is highlighted with a red circle and contains three options: 'Show activity as complete when conditions are met' (selected), 'Do not indicate activity completion', and 'Students can manually mark the activity as completed'. A red arrow points to the selected option. Below, the 'Expect completed on' section shows date and time pickers (29, 08, September, 54, 2020) and an 'Enable' checkbox.

(dan centang sesuai dengan jenis LM atau WSnya)

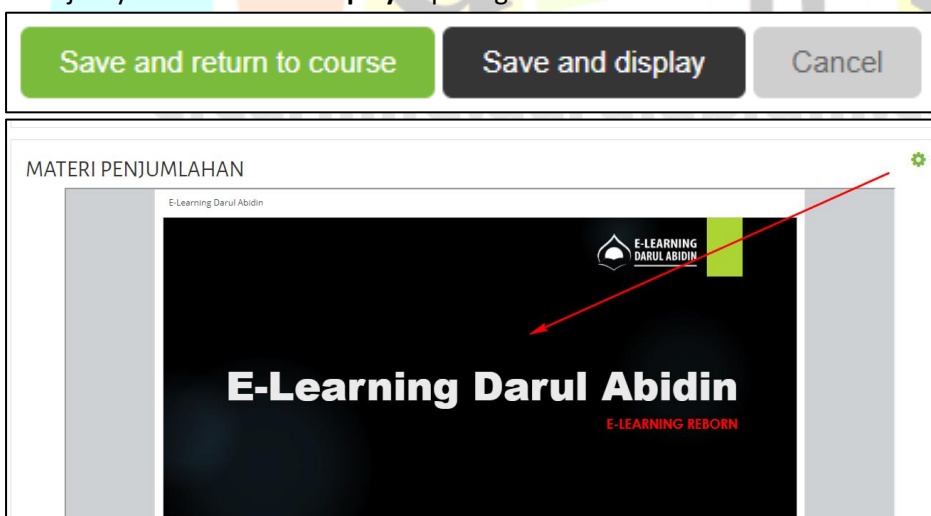


The screenshot shows the 'Activity completion' settings. The 'Completion tracking' dropdown is highlighted with a blue box. The 'Require view' checkbox is checked with the text 'Student must view this activity to complete it'. The 'Expect completed on' section shows date and time pickers (29, 09, September, 06, 2020) and an 'Enable' checkbox.



The screenshot shows the 'Activity completion' settings. The 'Completion tracking' dropdown is highlighted with a blue box. The 'Require view', 'Require grade', and 'Require submit' checkboxes are all checked. The 'Require grade' checkbox has a question mark icon next to it. The 'Require submit' checkbox is also checked.

33. Selanjutnya klik **Save and display** seperti gambar dibawah ini



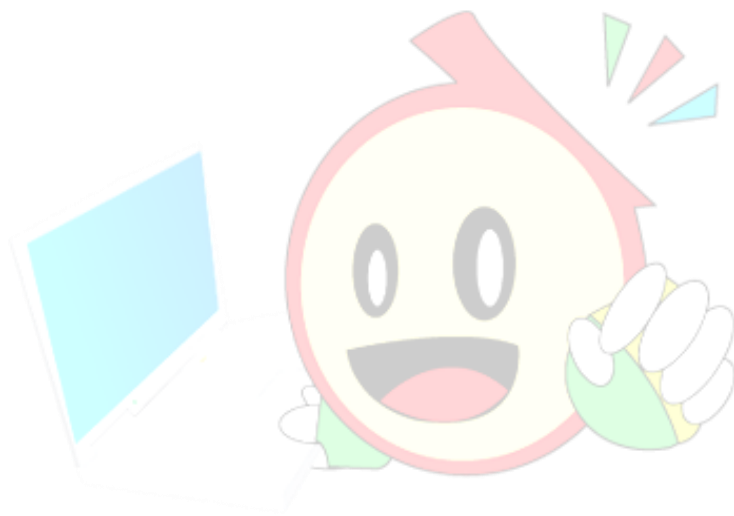
The screenshot shows a row of three buttons: 'Save and return to course' (green), 'Save and display' (dark grey), and 'Cancel' (light grey). Below the buttons is a preview of the course content page titled 'MATERI PENJUMLAHAN'. The page features the 'E-Learning Darul Abidin' logo and the text 'E-Learning Darul Abidin' and 'E-LEARNING REBORN'. A red arrow points to the 'Save and display' button.



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TERIMA KASIH.

SEMOGA BERMANFAAT



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